

GUIDELINES FOR COPYRIGHT OWNERSHIP

Policy Hierarchy link	Copyright Act 1968 (Cth) Intellectual Property Policy
Responsible Officer	
Contact Officer	Copyright Officer 9385 8923.
Superseded Documents	
File Number	
Associated Documents	Oaklaw Draft Sample Publishing Agreement SPARC AI6 0.481 0.48 r001 Tv4048t3T46OMC /P <</ q 202 2

4. COPYRIGHT IN PUBLICATIONS TO WHICH THIRD PARTIES CONTRIBUTE

If a University organisational unit publishes any Work itself, the Work must publicly state:

- (a) The name of the organisation which owns the publication and its relationship with the University;
- (b) Whether Copyright is retained by the author(s) or whether the author(s) has assigned copyright to the publication – i.e. to the University of New South Wales.

If authors are required to assign copyright to the University, the editors must provide the authors with a Copyright Assignment form to be completed and signed by the author when they submit their material to the publication. The Copyright Assignment form must clearly state which, if any rights or licences are retained by the author with regard to their work.

A Copyright Assignment Form, once completed by the author(s) must be lodged with the University Records & Archives Office.

5. ASSIGNMENT OF COPYRIGHT OWNERSHIP BY AUTHORS TO PUBLISHERS

Staff and Students who own copyright in their Works are encouraged to retain ownership when negotiating with third parties (e.g. publishers) to have their Work published in any current or future format. They are encouraged, where possible, to:

- x Grant the third parties an exclusive right to be the first publisher of the Work and to refrain from publishing or authorising the publication of the work for a specified exclusivity period (e.g. 12 months);
- x Retain the right, even through the exclusivity period, to reproduce and distribute a reasonable number of copies of any version of the Work, or portions of the Work, or any derivative Works, in the course of their teaching, research, conference presentations and similar professional, scientific, or academic activities;
- x Retain the right to make any version of the Work including the Publisher Version, available on their personal web site;
- x Retain the right to make any version of the Work including the publishers' version available in one or more Digital Repositories;
- x Retain the right to grant end users permission to access and reuse the Work including the publisher's version, including the right to grant the necessary permissions to the Repository hosting institution to enable the Work to be made available in the Digital Repository.
- x Arrange for the third party to provide a non-secure PDF file of the final Work for their use in any of the above.

Where a Staff member or Student is required to assign copyright ownership to a third party (e.g. as a condition of publication), they should endeavor to retain the right to:

- x reproduce, distribute, publicly perform, and publicly display the Work in any medium;
- x prepare derivative works from the Work;
- x authorise others to make any use of the Work so long as the author receives credit as author and the journal in which the Work has been published is cited as the source of first publication of the Work;
- x present the Work at conferences and seminars;
- x deposit any version of the Work, including the publisher's version available in one or more Digital Repositories including retaining the to grant the necessary permissions to any Repository hosting institution to enable the Work to be made available in the Digital Repository; and

Appendix A: History

Version	Authorised by	Approval Date	Effective Date	
---------	---------------	---------------	----------------	--