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Contact hours

Day	Time	Location
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4. str t s

These will include lectures, problem solving sessions, group discussion of case studies and review questions, videos, and case studies presented by students. Students are expected to effectively participate in the class discussion and prior reading of the course material would be useful in this regard.

Two multiple choice tests will be held in the first half of the session in order to provide additional motivation for reading the book and to test the overall appreciation of the general concepts involved in the previous course material.

Group exercises will involve case application and video case application exercises in small groups. The number of people in a group should be three or four.

Students will be able to appreciate new issues and ideas confronting managers through the

6. Assessment

Assessment overview

The assessment is by way of case study assignments, class tests and a major assignment as shown below:

Task	Assessment	Length	Weight	Learning outcomes assessed	Assessment criteria	Due date and submission requirements	Deadline for absolute fail	Marks returned
T1	Case study assignments	2000 words	12.5%	1,2,3,4	Topics assessed include conceptual and writing skills	Weeks 2, 3, 5, 6, 8, 9, 10	Due in class	Two weeks after submission
T2	Class test 1	30 min, 20 multiple choice	7.5%	1	Lecture material from weeks 1 and 2	During week 4, class test period	N/A	Two weeks after class test
	Mid-session test	1 hr, 40 multiple choice	20%	1,2	Lecture material from weeks 3 to 6	During week 7, M.S test period	N/A	Two weeks after mid-test

the marker the best chance of understanding your method; even if the numerical results are incorrect.

Submission

Work submitted late without an approved extension by the course coordinator or delegated authority is subject to a late penalty of 20 per cent (20%) of the maximum mark possible for that assessment item, per calendar day.

The late penalty is applied per calendar day (including weekends and public holidays) that the assessment is overdue. There is no pro-rata of the late penalty for submissions made part way through a day.

Work submitted after the 'deadline for absolute fail' is not accepted and a mark of zero will be awarded for that assessment item.

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There will be a two-hour examination at the end of the semester. The examination will consist of multiple choice questions as well as descriptive questions.

You must be available for all tests and examinations. Final examinations for each course are held during the University examination periods, which are June for Semester 1 and November for Semester 2.

Provisional Examination timetables are generally published on myUNSW in May for Semester 1 and September for Semester 2.

For further information on exams, please see the [Exams](#) section on the intranet.

Special consideration and supplementary assessment

For details of applying for special consideration and conditions for the award of supplementary assessment, see the information on UNSW's [Special Consideration page](#).

7. E t r s L r s r stL ts

Textbook

Robbins, SP, Bergman, R, Stagg, I, and Coulter, M, *Management 7*, Prentice Hall, 2015, 7th edition.

The textbook is available for purchase at the UNSW bookshop.

References

- Bartol, K, Tein. M, Mathews, G, Martin, D, *Management – A Pacific Rim Focus*, McGraw Hill, 2008.
- Davidson, P, Simon, A, Gottschalk, L, Hunt, J, Wood, G, Griffin, RW, *Management – Core Concepts and Skills*, John Wiley and Sons, Australia, Ltd, 2006.
- Campling, J, Poole, D, Wisner, R, Schermerhorn, JR, *Management*, John Wiley and Sons, Australia, Ltd, 2006.
- Carlopio, J, Andrewartha, G, Armstrong, H, *Developing Management Skills in Australia*, Longman, 1997.
- Stoner, J, Collins, R, Yetton, P, *Management in Australia*, Prentice-Hall of Australia, 1994.
- Bounds, G, Dobbins, G, Fowler, O, *Management – A Total Quality Perspective*, ITP, 1995.

Recommended websites

American Management Association (AMA) <http://www.amanet.org> is the world's leading membership-based management development organisation. AMA offers a full range of business education and management development programs for individuals and

student.unsw.edu.au/plagiarism The Learning Centre assists students with understanding academic integrity and how not to plagiarise. They also hold workshops and can help students one-on-one.

You are also reminded that careful time management is an important part of study and one of the identified causes of plagiarism is poor time management. Students should allow sufficient time for research, drafting and the proper referencing of sources in preparing all assessment tasks.

If plagiarism is found in your work when you are in first year, your lecturer will offer you assistance to improve your academic skills. They may ask you to look at some online resources, attend the Learning Centre, or sometimes resubmit your work with the problem fixed. However more serious instances in first year, such as stealing another student's work or paying someone to do your work, may be investigated under the Student Misconduct Procedures.

Repeated plagiarism (even in first year), plagiarism after first year, or serious instances, may also be investigated under the Student Misconduct Procedures. The penalties under the procedures can include a reduction in marks, failing a course or for the most serious matters (like plagiarism in an honours thesis) even suspension from the university. The Student Misconduct Procedures are available here:

www.gs.unsw.edu.au/policy/documents/studentmisconductprocedures.pdf

Further information on School policy and procedures in the event of plagiarism is available on the [intranet](#).

10. A str t tt rs s

A A: E rs ALstr (EA) C t s

Stage 1 Competencies for Professional Engineers

	Program Intended Learning Outcomes
PE1: Knowledge and Skill Base	PE1.1 Comprehensive, theory-based understanding of underpinning fundamentals
	PE1.2 Conceptual understanding of underpinning maths, analysis, statistics, computing
	PE1.3 In-depth understanding of specialist bodies of knowledge
	PE1.4 Discernment of knowledge development and research directions
	PE1.5 Knowledge of engineering design practice
	PE1.6 Understanding of scope, principles, norms, accountabilities of sustainable engineering practice
PE2: Engineering Application Ability	